



Queen Margaret University

EDINBURGH

The next meeting of the Court will be held on **Wednesday, 27 June 2018 at 3.00 pm** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Fraser Rudge on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

\*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

**Irene Hynd**  
**University Secretary**  
**Secretary to the Court**  
[ihynd@gmu.ac.uk](mailto:ihynd@gmu.ac.uk)  
**20 June 2018**

#### **Court Members:**

Dr Frances Dow CBE (Chair)  
Elaine Acaster OBE  
Carolyn Bell  
Dr Richard Butt  
Professor Graham Caie CBE  
Colin Duffus  
Dr Anthony Falconer OBE  
Cynthia Guthrie  
Frank Lennon OBE  
Jackie Macdonald  
Ken McGarrity  
Linda McPherson (Vice-Chair)

Ruth Magowan  
Melanie Moreland  
Margaret O'Connor  
Robert Pattullo  
Sarah Phillips  
Stewart Sands  
Dr Eurig Scandrett  
Dr Andrew Scott  
Professor Petra Wend  
Rebecca Wilson  
Dr Laura Young MBE

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#### **Car Parking**

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

#### **Disposal of Court Papers**

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

## AGENDA

**1 \*Welcome and Membership**

**2 \*Conflicts of Interest**

To NOTE any conflicts of interest and determine any required action.

**3 \*Determination of Other Competent Business**

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

**4 \*Chair's Report**

To RECEIVE a report from the Chair.

**5 \*Principal's Report**

COURT (18) 23

To RECEIVE a report from the Principal.

**6 \*Minutes**

(a) To APPROVE the minutes of the Court meeting held on 4 April 2018.

COURT (18)  
MINS 02

(b) To APPROVE the minutes of the Extraordinary meeting of Court held on 23 May 2018.

COURT (18)  
MINS 03

(c) Matters arising.

**Ordinary Business**

**7 \*Scottish Funding Council**

(a) To RECEIVE details of the confirmed Scottish Funding Council Outcome Agreement funding announcement for 2018-19.

COURT (18) 24

(b) To NOTE the confirmed Queen Margaret University Outcome Agreement with the Scottish Funding Council, approved by the Chair under powers delegated by the Court.

COURT (18) 25  
*Circulated  
electronically*

**8 \*Third Quarter Review to 30 April 2018**

(a) To RECEIVE Management accounts for the six months to 30 April 2018.

COURT (18) 26

(b) To RECEIVE the Third Quarter KPI Update report.

COURT (18) 27

|             |  |                                   |
|-------------|--|-----------------------------------|
| <b>9</b>    | <b>Financial forecasts and budget for 2018/19</b>  | COURT (18) 28<br><i>To follow</i> |
|             | To CONSIDER and APPROVE financial forecasts and the proposed budget for 2018/19.   |                                   |
| <b>10</b>   | <b>*Land development strategy</b>  | COURT (18) 29                     |
|             | To RECEIVE an update on the land development strategy and the proposal for the Edinburgh Innovation Park, and to AGREE to the University's continued participation as a partner in the Edinburgh & South-East Scotland City Region Deal. |                                   |
| <b>11</b>   | <b>*Governance</b>   |                                   |
| <b>11.1</b> | <b>*Higher Education Governance (Scotland) Act 2016</b>  |                                   |
|             | To RECEIVE an oral report on progress regarding compliance with the Higher Education Governance (Scotland) Act.  |                                   |
| <b>11.2</b> | <b>*Scottish Code of Good HE Governance 2017</b>   | COURT (18) 30                     |
|             | To RECEIVE and APPROVE recommendations from the Short Life Working Group to bring the University into full compliance with the revised Scottish Code of Good HE Governance 2017.   |                                   |
| <b>11.3</b> | <b>*Senior Management Remuneration Committee – Short-Life Working Group</b>  | COURT (18) 31                     |
|             | To RECEIVE and APPROVE a revised Senior Management Remuneration Review Policy developed by the Short-Life Task Group.  |                                   |
|             | <b>Reports from Committees</b>   |                                   |
| <b>12</b>   | <b>*Senate</b>   |                                   |
|             | (a) To RECEIVE the minutes of the Senate meeting held on 28 March 2018.  | SEN (18)<br>MINS 02               |
|             | (b) To RECEIVE the minutes of the Senate meeting held on 9 May 2018.   | SEN (18)<br>MINS 03               |
|             | (c) Matters arising.   |                                   |
| <b>13</b>   | <b>*Finance and Estates Committee</b>  | FEC (18)<br>MINS 02               |
|             | (a) To RECEIVE the minutes of the meeting held on 13 June 2018.  |                                   |
|             | (b) Matters arising.   |                                   |

**14 \*Audit and Risk Committee**

AUDIT (18)  
MINS 02

(a) To RECEIVE the minutes of the Audit Committee meeting held on 24 May 2017.

(b) Matters arising.

**15 \*Health and Safety Committee**

HSC (18)  
MINS 02

(a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 14 June 2018.

(b) Matters arising.

**16 Dates of future meetings**

Court will meet on the following dates in 2018 and 2019:

3 October 2018 at 3.00 pm

5 December 2018 at 3.00 pm

6-7 February 2019 (Court Away Days)

3 April 2019 at 3.00 pm

26 June 2019 at 3.00 pm

**Items for Information**

Press Cuttings and Press Releases (displayed).