



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 7 October 2015 at 4.00 p.m.** in the large Boardroom, Level 2, Queen Margaret University. Light refreshments will be available from 3.30pm in the small Boardroom. Members attending are reminded to bring their security pass with them. Please contact Kirsty Taylor on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
30 September 2015

Court Members:

Keir Bloomer (Chair)
Jim Bradshaw
Professor Graham Caie CBE
Ian Calder
Craig Cathcart
Professor Bob Cormack
Dr Anthony Falconer
Professor Alan Gilloran
Dr Anna Gregor CBE
Dr Lindesay Irvine
Mark Laing

Jackie Macdonald
Miller McLean
Linda McPherson
Margaret O'Connor
Robert Rae
Adam Roe
Judith Sischy OBE
Professor Petra Wend (Principal)
Heidi Vistisen
Sheila Williams

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

A G E N D A

1 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

2 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

3 Articles of Governance

(a) **The Queen Margaret University, Edinburgh (Scotland)
Amendment Order of Council 2015** COURT
(15) 31

To NOTE that the amended Order of Council came into force on 28th September 2015.

(b) **Standing Orders** COURT
(15) 32

To NOTE that the University Court will operate under revised Standing Orders with effect from its meeting of 7th October 2015.

4 *Chairman's Report

5 *Principal's Report COURT
(15) 33

To RECEIVE a report from the Principal

6 *Minutes COURT
(15)

(a) To APPROVE the minutes of the Court meeting held on 24th June 2015 MINS 03

(b) Matters arising.

Ordinary Business

7 *Masterplan Development Strategy

To RECEIVE a presentation from the Director of Campus and Commercial Services and a representative from Scott Hobbs Planning.

8 *Strategic Plan

To DISCUSS and APPROVE the Institutional Strategic Plan and consider associated actions and KPIs. COURT
(15) 34

9 *Budget Outturn 2014/15 and Projections 2015/16 COURT
(15) 35

To RECEIVE an interim report on the financial outturn for 2014/15, and to DISCUSS proposals to address projected budget variations 2015/16.

10 Key Performance Indicators

(a) *To RECEIVE the Quarter 4 report on Key Performance Indicators 2014/15. COURT
(15) 36

(b) *To RECEIVE an analysis of the results of the 2015 National Student Survey (NSS). COURT
(15) 37

(c) *To RECEIVE an interim report on the Externally Facilitated Court Effectiveness Review. COURT
(15) 38

11 Scottish Funding Council

(a) *To HOMOLOGATE the Annual Report to the Scottish Funding Council on Institutional Review Activity 2013/14. COURT
(15) 39

(b) *To HOMOLOGATE the University Court Statement of Assurance to the SFC. COURT
(15) 40

(c) To NOTE the Ministerial Letter of Guidance to the SFC and refreshed Guidance to Universities on the development of Outcome Agreements 2016-17. COURT
(15) 41

12 Higher Education Governance (Scotland) Bill COURT
(15) 42

To NOTE submissions on behalf of the University Court to the Education and Culture and the Finance Committees of the Scottish Parliament.

Reports from Committees

13 *Senate

(a) To RECEIVE the minutes of the Senate meeting held on 24 June 2015. SEN(15)
MINS 04

(b) Matters arising.

14 *Nominations Committee

- | | | |
|-----|--|---------------------|
| (a) | To RECEIVE the minutes of the meetings held on 31 August 2015. | NOM (15)
MINS 02 |
| (b) | To RECEIVE a verbal update on progress with the recruitment and appointment of a Chair of Court. | NOM (15)
MINS 03 |
| (c) | To APPROVE recommendations for appointment to Committees of the Court. | |

15 *Audit Committee

- | | | |
|-----|--|--------------------------|
| (a) | To RECEIVE the minutes of the Audit Committee meeting held on 15 September 2015. | AUDIT
(15)
MINS 03 |
| (b) | Matters arising. | |

16 *Finance and Estates Committee

- | | | |
|-----|--|----------------------------------|
| (a) | To RECEIVE the minutes of the Finance & Estates Committee held on 22 September 2015. | FEC (15)
MINS 04
to follow |
| (b) | Matters arising. | |

17 *Health and Safety Committee

- | | | |
|-----|--|---------------------|
| (a) | To RECEIVE the minutes of the Health & Safety Committee meeting held on 17 September 2015. | HSC (15)
MINS 03 |
| (b) | Matters arising | |

18 *Senior Management Remuneration Committee

- | | | |
|-----|---|----------------------|
| (a) | To RECEIVE the minutes of the Senior Management Remuneration Committee meeting held on 24 September 2015, and to APPROVE recommendations in line with the Senior Management Remuneration Review Policy and Procedure. | SMRC (15)
MINS 02 |
| (b) | To APPROVE a Severance Pay Policy to address SFC Financial Memorandum requirements. | |

19 Dates of future meetings

Court will meet on the following dates in 2015/16:

2 December 2015: 4-5 February 2016 (Court Away Days)
6 April 2016: 22 June 2016

Meetings commence at 4.00pm.

20 Items for Information (tabled)

- Press Cuttings and Press Releases
- Governing Bodies, Equality and Diversity in Scottish Higher Education institutions – Research Report
- Leadership Foundation – Governor Development Programme Brochure.