



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 8 October 2014 at 4.00 p.m.** in the large Boardroom, Level 2, Queen Margaret University. Light refreshments will be available from 3.30pm in the small Boardroom. Members attending are reminded to bring their security pass with them. Please contact Ruth Horne on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
1 October 2014

Court Members:

Keir Bloomer (Chair)
Fergus Boden
Jim Bradshaw
Ian Calder
Craig Cathcart
Professor Bob Cormack
Johnny Elmer
Dr Anthony Falconer
Professor Alan Gilloran
Dr Anna Gregor CBE
Dr Lindesay Irvine
Mark Laing

Brian Leggat
Jackie Macdonald
Miller McLean
Margaret McPhail
Linda McPherson
Margaret O'Connor
Robert Rae
Judith Sischy OBE
Professor Petra Wend (Principal)
Olga Wotjas
Sheila Williams

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

Queen Margaret University

A G E N D A

1 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

2 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

3 *Membership of University Court

To NOTE approval by the University Court of three appointments to the lay membership as recommended by the Nominations Committee (agenda item 8 refers).

4 *Chairman's Report

5 *Principal's Report

To RECEIVE a report from the Principal

COURT (14) 27

6 *Minutes

(a) To APPROVE the minutes of the Court meeting held on 25 June 2014

COURT (14)
MINS 03

(b) Matters arising.

Reports from Committees

7 *Senate

(a) To RECEIVE the minutes of the Senate meeting held on 25 June 2014.

SENATE (14)
MINS 04

(b) Matters arising.

8 *Nominations Committee

(a) To RECEIVE a report on the outcome of meetings of the Nominations Committee held on 27th August and 5 September 2014.

COURT(14) 28

(b) To NOTE recommendations for the appointment of

candidates to vacancies on Court.

- (c) To APPROVE recommendations for appointment to Committees of the Court.

9 *Audit Committee

- (a) To RECEIVE the minutes of the Audit Committee meeting held on 16 September 2014. AUDIT (14)
MINS 03
- (b) Matters arising.

10 *Finance and Estates Committee

- (a) To RECEIVE the minutes of the Finance & Estates Committee held on 23 September 2014. FEC (14)
MINS 03
- (b) Matters arising.

11 *Health and Safety Committee

- (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 18 September 2014. HSC (14)
MINS 03
- (b) Matters arising

12 *Senior Management Remuneration Committee

- (a) To RECEIVE the minutes of the Senior Management Remuneration Committee meeting held on 8 September 2014. SMRC (14)
MINS 02
- (b) To APPROVE a proposed Senior Management Remuneration Review Policy and Procedure. COURT (14) 29

Ordinary Business

13 Agenda item redacted

Agenda item 13 is exempt from disclosure under Section 33 (1) (b) of the Freedom of Information (Scotland) Act 2002.

14 *Financial Outturn 2013/14 and Update

To RECEIVE an interim report on the financial outturn for 2013/14 COURT (14) 30

15 *Key Performance Indicators

- (a) To RECEIVE the Quarter 4 report on Key Performance Indicators 2013/14. COURT (14) 31

- (b) To RECEIVE Key Performance Indicator Targets for Session 2014/15. COURT (14) 32
 - (c) To RECEIVE an analysis of the results of the 2014 National Student Survey (NSS). COURT (14) 33
 - (d) To RECEIVE a copy of the One Year Follow-Up report on the QAA Enhancement-Led Institutional Review. COURT (14) 34
- 16 *Scottish Funding Council**
- (a) To HOMOLOGATE the Annual Report to the Scottish Funding Council on Institutional Review Activity 2013/14. COURT (14) 35
 - (b) To HOMOLOGATE the University Court Statement of Assurance to the SFC. COURT (14) 36
 - (c) To NOTE the time-table and process for the negotiation of the 2015/16 Outcome Agreement. COURT (14) 37
- 17 *Scottish Code of Good Higher Education Governance**
- (a) To RECEIVE and APPROVE an update report on compliance with the Main Principles and Guidance established in the Scottish Code. COURT (14) 38
 - (b) To APPROVE amendments to the Terms of Reference of the Senior Management Remuneration Committee. COURT (14) 39
 - (c) To approve an amendment to the Standing Orders of Court. COURT (14) 40
- 18 *QM150**
- To RECEIVE a report from the Head of Planning. COURT (14) 41
- 19 Dates of future meetings**
- Court will meet on the following dates in 2014/15:
- 3 December 2014
 - 4 & 5 February 2015 (Away Days)
 - 1 April 2015
 - 24 June 2015
- Meetings commence 4.00pm.
- 20 Items for Information (tabled)**
- (a) Members' Handbook October 2014
 - (b) The UK Corporate Governance Code
 - (c) Press Cuttings and Press Releases.